

December 22, 2025

Regular Town Board Meeting

6:00 PM

PRESENT: Supervisor S. Broderick; Councilmembers R. Morreale, J. Jacoby, & J. Myers; Dep. Sup. W. Conrad; Police Chief M. Salada; Bldg. Insp. T. Masters; Hwy Sup. M. Weiss; WPCC Ch. Op. J. Ritter; Atty. A. Bax; Rec. Director T. Smith; Eng. B. Lannon; 1 Press; 5 Residents & Deputy Clerk T. Burns

ZOOM: Bldg. Insp. E. Zimmerman; 1 Press

EXCUSED: Councilwoman S. Waechter; Finance Director J. Agnello; Water Foreman D. Zahno; Sr. Coordinator M. Olick

Supervisor called the meeting to order, followed by the Pledge of Allegiance and a moment of silent reflection keeping the Waechter family in their thoughts and prayers due to a death in the family.

Burns read the legal notice into the record

PLEASE TAKE NOTICE that a Public Hearing will be held by the Town of Lewiston, Niagara County, New York, on the 22nd day of December, 2025 commencing at 6:00 p.m. at the Town Hall, 1375 Ridge Road, Lewiston, New York, on the adoption of a “A Local Law #3 of 2025 – Establishing a Six-Month MORATORIUM on the Processing of Applications and Approvals for Mobile Home Parks, Cemeteries and Camp Grounds by the Town of Lewiston”.

Said law is intended to provide time for Town Board of the Town of Lewiston to research and adopt new laws to more efficiently regulate applications for such uses within the Town of Lewiston.

The complete text of said Law is on file at the Office of the Town Clerk and is available for review by any interested person during business hours. At such Public Hearing, all persons interested, who wish to be heard, will be heard.

Dated: December 8, 2025

Broderick asked if anybody wished to speak. Nobody wished to speak.

Close Public
Hearing
LL # 3-2025

Morreale MOVED to close the Public Hearing for Local Law 3-2025 – Establishing a Six-Month MORATORIUM on the Processing of Applications and Approvals for Mobile Home Parks, Cemeteries and Camp Grounds by the Town of Lewiston. Seconded by Jacoby and carried 4-0.

AGENDA AMENDMENTS:

Broderick – Confidential Secretary Appointment/Human Resources Appointment

Agenda **Myers MOVED to approve the agenda, as amended. Seconded by Jacoby and carried 4-0.**

PRIVILEGE OF THE FLOOR – No one wished to speak

DEPARTMENT HEAD STATEMENTS

Police Chief M. Salada

Salada wanted to speak on the cameras that were approved last meeting. The cameras are owned by the Niagara County Sheriffs Department but the Town Police Department will have access to them. The cameras are shared with local law enforcement, not with State Law Enforcement or any federal agencies. The cameras do not track speed and are not watching stop signs or stop lights. This is simply a plate reader that is used for investigative purposes. Salada said, the Police Department has had a lot of success with them over the years. There is one on Second Street. Yesterday, there was illegal dumping that occurred on Porter Center Road and Law Enforcement was able to identify the car and obtain the license plate from a camera in Niagara Falls. These cameras were also responsible for finding the shooter at the Brown Campus in New England. The cameras are very good for investigative purposes and will not be used to issue any type of citations.

Bldg. Insp. T. Masters

Masters said the Building Department is ending the year busy. The new 2026 code for building homes will go into effect on January 1st. A lot of residents are applying for permits before the end of the year.

Acting Town Clerk A. Smith

Smith presented three bids for the installation of 7 cameras at Town Hall. Technical Solutions bid \$5,980, Maximum Security Services bid \$6,250, and Life Safety Bid \$8,220.

Morreale MOVED to accept the bid from Technical Solutions in the amount of \$5,980 for the installation of 7 cameras at Town Hall. Seconded by Jacoby and carried 4-0.

Installation
Cameras-
Town Hall

Myers MOVED to approve the Supervisor to sign the contract with Technical Solutions. Seconded by Morreale and carried 4-0.

Smith presented three bids for a new cloud-based phone system for all town buildings. Hover Network bid \$1,400.91/month with \$215 upfront cost, AIS bid \$1,849.05/month, and Spectrum bid \$1,802/month. Hover already works with the Town of Lewiston's IT company.

Cloud-Based
Phone System

Jacoby MOVED to accept the bid from Hover Network for a cloud-based phone system in all buildings and for the Supervisor to sign the contract, after Attorney review. Seconded by Myers and carried 4-0.

Morreale asked if this will eliminate New Horizon Communications or Spectrum. Smith said a lot of the Spectrum bill will be eliminated. The Pump Stations for the WPCC are through New Horizon Communications.

Smith said the Town will be leaving Spectrum phone service but we will continue internet services with them. Our 5-year contract is up and Spectrum is offering the Town faster internet service with the first 6 months free. This will be another 5-year contract.

Spectrum
Internet
Contract

Morreale MOVED to approve the presented 5-year contract with Spectrum for internet services and for the Supervisor to sign said contract. Seconded by Myers and carried 5-0.

Hwy Sup. M. Weiss

Weiss said the Highway Department has a system at the shop that controls gas and fuel for the Town vehicles. The software is outdated and without upgrading the software, the system cannot be used. This upgrade is cloud-based and will cost \$6,626.15.

Upgrade
fuel/gas
system
Hwy

Morreale MOVED to approve the upgrade to the fuel/gas system at the Highway Garage in the amount of \$6,626.15. Seconded by Jacoby and carried 4-0.

Weiss presented the 2026 Snow and Ice Contract for Niagara County Roadways. Bax reviewed the contract.

Snow & Ice
Contract

Myers MOVED to approve the 2026 Snow and Ice Contract for Niagara County Roadways. Seconded by Morreale and carried 4-0.

WPCC Ch. Op. J. Ritter

Ritter said there has been a lot of issues and mis-information about the collection system in the Town of Lewiston. The maintenance workers at the Treatment Plant have all volunteered for a New York State accreditation of a collection system and be certified by New York State in collection systems.

Eng. B. Lannon

Lannon has been working with National Grid to finalize a proposal for a street light for Oak Run Drive. He will present a resolution at a later date. Lannon and his engineer met with Weiss this morning to walk around the highway garage so he can prepare a proposal for the upgrade project.

Rec. Director T. Smith

Smith said they're finishing a busy season in December with Holiday events. Skating is continuing and there has been a great turn out.

APPROVAL OF MINUTES

Minutes

Morreale MOVED to approve the minutes from the 12/8/2025 Work Session. Seconded by Myers and carried 4-0.

ABSTRACT

Abstract

Jacoby MOVED to approve Regular Abstract of Claims Numbered 25-03279 thru 25-03463 and recommended payment in the amount of \$738,345.39 with a Post Audit in the amount of \$32,919.73. Seconded by Myers and carried 4-0.

OLD/PENDING BUSINESS - None

NEW BUSINESS - None

SUPERVISOR BRODERICK

Approve
LL # 3-2025

Jacoby MOVED to approve Local Law 3-2025 “A Local Law Establishing a Six-Month MORATORIUM on the Processing of Applications and Approvals for Mobile Home Parks, Cemeteries, and Camp Grounds by the Town of Lewiston”. Seconded by Morreale. Roll Call-Councilman Jacoby, Yes; Councilman Morreale, Yes; Councilman Myers, Yes; Supervisor Broderick, Yes. Carried 4-0.

Confidential
Secretary
Personnel/
Payroll
Appointment

Broderick MOVED to appoint Amy Smith as confidential Secretary as of January 1, 2026 at \$30.57/hr. and Natalie Soffritti as Personnel/Payroll Specialist as of January 1, 2026 at \$27.85/hr. Seconded by Morreale and carried 4-0.

Legal:

Seaman Law is cutting back on working with Municipalities and will be leaving the Town of Lewiston. Al Bax has graciously decided to take on the entire roll of attorney. Bax will be appointed as Town Attorney at the re-organization meeting on January 5th but Broderick did not want the Town go 5 days without attorney representation.

Attorney
Contract

Jacoby MOVED to approve the presented attorney contract with Al Bax. Seconded by Morreale and carried 4-0.

Morreale MOVED to approve the Supervisor to sign the presented attorney contract. Seconded by Myers and carried 4-0.

Finance:

The Finance Director asked for approval to process the following 2025 budget revisions:

1. A request to move \$25,000 to Attorney Contract & Litigation – A00-1420-0400-0000 with \$15,000 from Brush Contractual – A00-5140-0400-0000 and \$10,000 from State Retirement – A00-90109-0800-0000, to cover FOILS and labor contract negotiation expenses.
2. A request to move \$12,165 to Police Contractual – B00-3120-0400-0000 with \$6,175 from Parks Contractual – B00-7110-0400-0000 and \$5,000 from Planning Contractual – B00-8020-0400-0000 and \$990 from Police Retirement – B00-9015-0800-0000, to cover contractual expenses.

3. A request to move \$9,688 to Parks Equipment – B00-7110-0200-0000 from Parks Contractual – B00-7110-0400-0000, to cover Gator Utility vehicle equipment purchase.
4. A request to move \$3,480 to Insurance – DB0-1910-0400-0000 from Machinery Equipment – DB0-5130-0200-0000, to cover insurance expenses.
5. A request to move \$35,000 to Snow Removal – DB0-5142-0400-0000 from Machinery Equipment – DB0-5130-0200-0000, to cover road salt expenses.
6. A request to move \$1,000 to Physicals & Hepatitis – SF0-9060-0800-0000 from Service Awards – SF0-9089-0800-0000, to cover volunteer firefighter physicals.
7. A request to move \$15,000 to Treatment & Disposal – SS1-8130-0400-0000 from Treatment & Disposal Equipment – SS1-8130-0200-0000, to cover contractual expenses.
8. A request to move \$10,000 to Sanitary Sewer – SS2-8120-0400-0000 from Sanitary Sewer Equipment – SS2-8120-0200-0000, to cover contractual expenses.

Budget
Revisions

Morreale MOVED for approval as presented. Seconded by Myers and carried 4-0.

COUNCILMAN MORREALE – Nothing to Report

COUNCILMAN MYERS – Nothing to Report

COUNCILWOMAN WAECHTER

Waechter was excused from the meeting. Broderick presented a request from the Recreation Department to hire Jennifer Mielke as a part-time Recreation Leader for the winter/spring season.

PT
Rec Leader
Hire

Myers MOVED to approve the hire of Jennifer Mielke to the Recreation Department at \$17.50/hr. with hours starting January 2, 2026. Seconded by Jacoby and carried 4-0.

COUNCILMAN JACOBY

Jacoby presented a letter of resignation from Aaron Lilly, part-time Police Officer.

Resignation
PT Police
Officer

Jacoby MOVED to accept the resignation of Aaron Lilly from the Police Department, with regret, effective December 31, 2025. Seconded by Morreale and carried 4-0.

Jacoby thanked his fellow Board members, Supervisor, Department Heads, Clerks Office and Building Department. Broderick said this is Jacoby’s last Board meeting. He ran for Town Board in 2017 and has been on the board for 8 years. The Town has a make-up of a Board of 3 Republicans and 2 Democrats and they have always gotten along, unlike other parts of this country. They have always tried to do what’s best for the Town of Lewiston. Broderick thanked Jacoby for that. Jacoby has always made himself available to talk about issues and work through them like adults should.

December 22, 2025

Broderick congratulated Jacoby on 8 years of being a Town Board member and presented him with a certificate.

RESIDENT STATEMENTS - none

Morreale MOVED to adjourn. Seconded by Jacoby and Carried 4-0. 6:27 P.M.

Transcribed and
Respectfully submitted by:

Tamara Burns
Deputy Town Clerk